

Our Ref: PGE

July 2023

ALL PARENTS/CARERS/STUDENTS

Dear Parents/Carers,

Dormston School Catering

I am writing to inform you of a price increase with our school meal deals and our movement to operate a completely cashless system within catering.

As you will be aware, food prices have been significantly increasing over the past 12 months, because of this we are now in a position where we need to adjust some of our prices. From September 2023 the cost of a meal deal will be £2.50. A meal deal consists of a hot dish or sandwich/wrap and a home bake or fruit pot. Some individual items will also see an increase of 5p per item. A full price list will be shared with you and available on our website in September.

In advance of being completely cashless, please ensure that you have access to ParentPay. If your child uses a card rather than biometric print please ensure they have this. If you need support with either of these please speak to our school office or email info@dormston.dudley.sch.uk before we end the Summer Term.

To login to ParentPay please follow <https://app.parentpay.com/public/client/security/v2/#/login>

To top up dinner money:

You are able to top up your child's account using the ParentPay link. There are two options to top up your child's account:

- By bank card with an amount of your choice
- By setting up a direct debit of £15.00. The system will automatically top up when your child's balance falls below £5.00. If you select this option you can also set a low balance alert so you know when money will be taken from your bank.

What happens if I forget to top up?

Each student account will have an overdraft facility of £2.50 only. This ensures that no child goes hungry but they will be unable to accumulate a large bill without parents/carers being aware. If there are no funds on the account they will be able to purchase one meal deal at lunchtime. The overdraft facility will not be accessible for break time snacks. Parents/carers will receive a text message to alert them that they have gone overdrawn so that you can top up on the same day.

We hope that the arrangements outlined above will support an efficient service for students when accessing the catering facilities.

Thank you for your continued support.

Yours sincerely,

P Gamble

Mrs P Gamble

School Business Manager