

# Class of 2025

# 16 - 18 Education and the Law

In 2013, the participation age was raised so young people were required to stay in some form of education or training until at least their 18th birthday.

- **Sixth Form - A Levels**
- **College** - A Levels, BTEC, T Levels and Vocational Courses
- **Apprenticeships**
- **Training Provider** (Traineeships)
- **UTC** (University Technical College)
- **Armed Forces**
- **Job** - The employer must provide accredited training until the young person is 18 years of age.



# New Careers Guidance (2018)

Statutory guidance for schools & colleges all based around Gatsby Benchmarks.

1. A stable careers programme
2. Learning from career and labour market information (LMI)
3. Addressing the needs of each pupil
4. Linking the curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance



GATSBY

# Careers Overview

## Year 10

- ▶ Assemblies
- ▶ Work Experience & Preparation
- ▶ 1:1 Careers Personal Guidance Meeting
- ▶ CV, Personal Statements & Finance
- ▶ Employer Visits
- ▶ College/ University visits

## Year 11

- ▶ Post 16 Advice & Guidance
- ▶ Post 16 Evening - Colleges, Sixth forms, Training providers, UTC's, Universities & Employers
- ▶ Assemblies
- ▶ Sixth Form, College & Apprenticeship application support
- ▶ Apprenticeships Workshops & Employer engagement



15<sup>th</sup> April - 19<sup>th</sup> April 2024

# Why is Work Experience Important?

- ▶ Your child can get a chance see if this is the career path for them or if it is definitely not for them. They gain an invaluable experience of the world of work.
- ▶ Employability Skills (Transferable Skills)
- ▶ Increases awareness of acceptable work place behaviour & etiquette.
- ▶ CV - favourable addition to their CV.
- ▶ Increases confidence and independence.
- ▶ Some students have been offered a Saturday job after completing their WEX, some have even been offered full time work or an apprenticeship!



# Young people who have 4 or more encounters with an employer:



ARE 86% MORE LIKELY TO BE EMPLOYED OR IN EDUCATION/ TRAINING.



CAN EARN UP TO 18% MORE DURING THEIR CAREER.



WORK EXPERIENCE IS A CHANCE TO START LEARNING VITAL SKILLS THAT THEY WILL NEED (COMBINED WITH GOOD GRADES) TO INCREASE EMPLOYABILITY.



# Major Companies in our local area

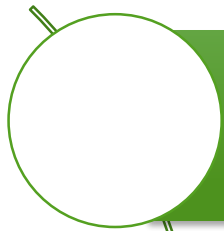
## ► Sedgley/Dudley

Company name	Sector
NHS	Health (numerous sectors)
Beacon Centre For The Blind	Education, Health
Asda/ Tesco/Sainsbury's/Aldi/Lidl	Wholesale & retail trade
Moog	Transport Technologies
UTC Aerospace	Transport Technologies
Marston's	Hospitality, Admin, HR
Merry Hill	Retail trade
A & A Walters	Funeral Directors
Boss Design	Advanced Manufacturing
Thomas Dudley	Engineering
Wembley Arch - Angle Ring	Building Technologies

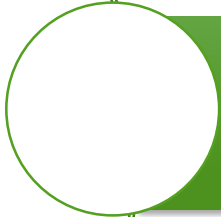




# How to help your child...



Go through the WEX pack with them. It has advice and guidance to help them find their own placement.



If you do have contacts for a placement please still ask your child to write/telephone to apply for the placement themselves.



We may have some placements available for certain fields i.e. Armed Forces, Police, Primary Schools, Health.

Please ask your child to see Mrs Evans/ Mrs Dawes in D2 for more information.

# Costs for **SOME** placements...

Health & Safety checks are undertaken for all placements and are completed by the Local Authority on our behalf, placements within the following areas are free of charge:-

- ▶ Dudley
- ▶ Wolverhampton
- ▶ Staffordshire
- ▶ Shropshire

Please note all other areas will incur charges as they will be carried out by external agencies. The charges are as follows:-

- ▶ Birmingham / Solihull- £60
- ▶ Sandwell - £25
- ▶ Coventry / Warwickshire - £75
- ▶ Walsall - £35
- ▶ Worcestershire - £30

Contact Mrs Evans to check if an out of borough visit is possible for areas not listed above.

# When your child finds a placement...

GET THE WORK EXPERIENCE PLACEMENT OFFER FORM FILLED IN BY THE EMPLOYER

Work Experience Placement Offer Form  
15<sup>th</sup> - 19<sup>th</sup> April 2024

Pupil Name: \_\_\_\_\_ Form: \_\_\_\_\_

**COMPANY INFORMATION**  
(These details must be completed by the employer in full, fields marked with \* are essential)

\* COMPANY Name & Address  
(Please include postcode)

CONTACT Email & Telephone

\* NAME OF CONTACT  
(who has agreed the placement) \_\_\_\_\_  
Mr/Ms/ Miss/ Mr/ Dr

How would you like to receive correspondence from the school? ☐ EMAIL ☐ POST ☐ FAX

Are you related to the student? ☐ YES ☐ NO IF YES please state relationship: \_\_\_\_\_

**COMPANY INSURANCE DETAILS**

Do you hold Employers Liability Insurance Cover (ELI only)? ☐ YES ☐ NO ☐ JOIN POLICY

Insurance Company Name, Policy Number & Expiry (ELI only): \_\_\_\_\_

Policy No: \_\_\_\_\_

Expiry: \_\_\_\_\_

If you do not have any of the above insurance covers are you willing to take cover out for the placement? ☐ YES ☐ NO

**GENERAL PLACEMENT INFORMATION**

No. of Placements Offered: \_\_\_\_\_ What hours will the student be working? FROM: \_\_\_\_\_ TO: \_\_\_\_\_

What does your company do?

What kind of work/tasks will the student be undertaking?

Where/ Who should the student report to on the 1<sup>st</sup> Day?

Will the student need any work clothes for your placement? If YES please detail \_\_\_\_\_

Do you have any uniform requirements? If YES please detail \_\_\_\_\_

**PLACEMENT AGREEMENT**

The Company will fully discharge its legal duties in managing the health, safety and welfare of this student. The Company's insurers have been advised that this work placement is taking place and have confirmed that the insurance cover includes students on work experience / work placement. The Company will indemnify the student to the same extent as other employees regarding accident or damage to property, other employees and third parties. Our Company Health & Safety and Employer Liability Insurance arrangements (with a minimum of £20m indemnity) will be in place for this work experience opportunity.

I am authorised on behalf of the above company to confirm the above during this work placement:

PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Thank You for your offer  
Please Return to V Evans either via fax, post or email  
Fax Number: 01334 516356 Email: v.evans@dormiston.durham.sch.uk  
Address: The Dormiston School, Mill Bank, Sedgley, Dudley, DY3 1SA



RETURN IT TO SCHOOL



No later than Monday 6<sup>th</sup> November 2023

Don't leave it till the last minute as you may miss out on a fantastic opportunity!

# Want more information or help...?

Please contact  
Mrs Dawes or Mrs Evans

