



Our Ref: LDS

January 2023

**ALL YEAR 10 PARENTS/CARERS**

**Re: Work Experience 13-17 March 2023**

Dear Year 10 Parents/Carers

Firstly, we would like to thank all students, parents/carers for your support with Work Experience. We acknowledge that this year has been particularly challenging to find placements and send our congratulations to all who have secured a placement.

All returned Placement Forms received in school are currently being processed and we will shortly be sending parental consent slips to finalise the paperwork. We are aware that we are waiting for a few Placement Forms to be returned from employers and ask that you chase employers who have not returned the form to us.

The original deadline for the completed forms was November 2022, but we have been working alongside Dudley EBP who have kindly extended this deadline by continuing to carry out the Health & Safety checks. **However, the FINAL deadline for any placement forms is Monday 16 January 2023. Any students who have not secured a placement by that date will be expected to attend school as normal during the Work Experience week.**

Mrs Evans, Work Experience Administrator is not currently in school, so please contact [ldawes@dormston.dudley.sch.uk](mailto:ldawes@dormston.dudley.sch.uk) if you have any questions relating to this.

Your sincerely

*L Dawes*

**Mrs L Dawes  
Careers Lead**

